



**AWC / BCCIL PAYROLL SERVICES
2019 PAY PERIOD SCHEDULE**

PAY PERIOD DATES		Timesheets due in AIM's Office <i>BEFORE</i> Noon on Wednesday:	Check Date:
Start:	End:		
12/9/2018	12/22/2018	12/26/2018	1/4/2019
12/23/2018	1/5/2019	1/9/2019	1/18/2019
1/6/2019	1/19/2019	1/23/2019	2/1/2019
1/20/2019	2/2/2019	2/6/2019	2/15/2019
2/3/2019	2/16/2019	2/20/2019	3/1/2019
2/17/2019	3/2/2019	3/6/2019	3/15/2019
3/3/2019	3/16/2019	3/20/2019	3/29/2019
3/17/2019	3/30/2019	4/3/2019	4/12/2019
3/31/2019	4/13/2019	4/17/2019	4/26/2019
4/14/2019	4/27/2019	5/1/2019	5/10/2019
4/28/2019	5/11/2019	5/15/2019	5/24/2019
5/12/2019	5/25/2019	5/29/2019	6/7/2019
5/26/2019	6/8/2019	6/12/2019	6/21/2019
6/9/2019	6/22/2019	6/26/2019	7/5/2019
6/23/2019	7/6/2019	7/10/2019	7/19/2019
7/7/2019	7/20/2019	7/24/2019	8/2/2019
7/21/2019	8/3/2019	8/7/2019	8/16/2019
8/4/2019	8/17/2019	8/21/2019	8/30/2019
8/18/2019	8/31/2019	9/4/2019	9/13/2019
9/1/2019	9/14/2019	9/18/2019	9/27/2019
9/15/2019	9/28/2019	10/2/2019	10/11/2019
9/29/2019	10/12/2019	10/16/2019	10/25/2019
10/13/2019	10/26/2019	10/30/2019	11/8/2019
10/27/2019	11/9/2019	11/13/2019	11/22/2019
11/10/2019	11/23/2019	11/27/2019	12/6/2019
11/24/2019	12/7/2019	12/11/2019	12/20/2019
12/8/2019	12/21/2019	12/25/2019	1/3/2020
12/22/2019	1/4/2020	1/8/2020	1/17/2020

Send timesheet in as soon as last shift for each pay period is completed!!

Submit your timesheet only once by: mail, fax, email or drop off

Mail: BCCIL Payroll Services, PO Box 1182, Reading, PA 19603

Fax: 610-376-0035 **Call to confirm timesheet was received at 610-376-0010 (option 2)**

Email: aimpr1@abilitiesinmotion.org and aimbmr@abilitiesinmotion.org

Drop Off: Abilities In Motion, 210 North 5th Street, Reading, PA 19601 (Mail slot is located to the right of the main entrance doors on side of the building.)