

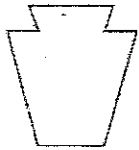
Pennsylvania Department of Public Welfare
Office of Developmental Programs

The County Program is responsible to support the base provider for signing up appropriately as either a PT 54 or PT 55, depending on the work they are performing and in accordance with Labor and Industry and IRS requirements.

Providers should review the **Specialty Code** column in the table below to determine which specialties are valid for the services they are willing to render. During the registration/enrollment process, providers are asked to identify the specialty that will be associated with the provider type they are enrolling as.

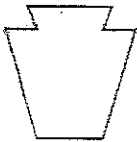
The chart on the following pages lists the **Service Name** and **Service Procedure Code**, specifically for provider type 55, that are eligible to utilize the administrative fee service procedure codes found in the same row:

PROVIDER TYPE 55				
Specialty Code	Service Name	Service Procedure Code	Administrative Fee Procedure Code and Service Name in HCSIS <i>not base Waiver P/FDS Waiver</i>	Base Administrative Fee Procedure Code and Service Name in HCSIS
267. Non-Emergency Transportation	Transportation-Mile	W7271	W0026: OHCDs Admin Fee / Transportation 1-time Vndr Serv	W0025: Admin Fee-Base Nonemergency Transportation
	Transportation-Public	W7272	W0026: OHCDs Admin Fee / Transportation 1-time Vndr Serv	W0025: Admin Fee-Base Nonemergency Transportation
	Transportation-Per diem	W7273	W0026: OHCDs Admin Fee / Transportation 1-time Vndr Serv	W0025: Admin Fee-Base Nonemergency Transportation
	Transportation-Trip-Zone 1	W7274	W0026: OHCDs Admin Fee / Transportation 1-time Vndr Serv	W0025: Admin Fee-Base Nonemergency Transportation
	Transportation Trip- Zone 2	W7275	W0026: OHCDs Admin Fee / Transportation 1-time Vndr Serv	W0025: Admin Fee-Base Nonemergency Transportation
	Transportation Trip- Zone 3	W7276	W0026: OHCDs Admin Fee / Transportation 1-time Vndr Serv	W0025: Admin Fee-Base Nonemergency Transportation



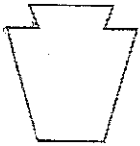
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PROVIDER TYPE 55				
Specialty Code	Service Name	Service Procedure Code	Waiver Administrative Fee Procedure Code and Service Name in HCSIS	Base Administrative Fee Procedure Code and Service Name in HCSIS
430. Homemaker Agency	Homemaker /Chore	W7283 W7283 UA*	W0027: OHCDs Admin Fee/Waiver Homemaker Services	W0025: Admin Fee-Base Homemaker Services
431. Homemaker /Chore Services	Homemaker /Chore	W7283 W7283 UA*	W0027: OHCDs Admin Fee/Waiver Homemaker/Chore Services	W0025: Admin Fee-Base Homemaker/Chore Services
519. FSS/Consumer Payment (Base only)	Special Diet Preparation	W7315	N/A	W0025: Admin Fee-Base FSS/Consumer Payment
519. FSS/Consumer Payment (Base only)	Recreation /Leisure Time Activities	W7316	N/A	W0025: Admin Fee-Base FSS/Consumer Payment
519. FSS/Consumer Payment (Base only)	FSS/Individual Payment	W7320	N/A	W0025: Admin Fee-Base FSS/Consumer Payment
519. FSS/Consumer Payment (Base only)	Base Service Not Otherwise Specified	W7219	N/A	W0025: Admin Fee-Base FSS/Consumer Payment
533. Educational Services	Educational Services	W7284	W0027: OHCDs Admin Fee/Waiver Educational Service	W0025: Admin Fee-Base Educational Service



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PROVIDER TYPE 55				
Specialty Code	Service Name	Service Procedure Code	Waiver Administrative Fee Procedure Code and Service Name in HCSIS	Base Administrative Fee Procedure Code and Service Name in HCSIS
543. Environmental Accessibility Adaptations	Home Rehabilitation	W7317	N/A	W0025: Admin Fee-Base Environmental Access Adaptations
543. Environmental Accessibility Adaptations	Vehicle Accessibility Adaptations	W7278	W0027: OHCDs Admin Fee/Waiver Envrnmnt Access Adaptive	W0025: Admin Fee-Base Environmental Access Adaptations
	Home Accessibility Adaptations	W7279	W0027: OHCDs Admin Fee/Waiver Envrnmnt Access Adaptive	W0025: Admin Fee-Base Environmental Access Adaptations
552. Adaptive Appliances /Equipment	Assistive Technology-non medical	T2028 SE	W0027: OHCDs Admin Fee/Waiver Adaptive Appl/Equipment	W0025: Admin Fee-Base Adaptive Appliances/Equipment
	Assistive Technology-medical	T2029 SE	W0027: OHCDs Admin Fee/Waiver Adaptive Appl/Equipment	W0025: Admin Fee-Base Adaptive Appliances/Equipment
553. Habilitation Supplies	Specialized Supplies	W6089	W0027: OHCDs Admin Fee/Waiver Habilitation Supplies	W0025: Admin Fee-Base Habilitation Supplies
571. Home Finding	Home Finding	W7277	W0027: OHCDs Admin Fee/Waiver Home Finding	W0025: Admin Fee-Base Home Finding
554. Respite, Overnight Camp**	Respite-Camp, 24 hours**	W7285**	W0026 U2: OHCDs Admin Fee/Camp 1-time Vndr Serv-Overnight	N/A



PROVIDER TYPE 55				
Specialty Code	Service Name	Service Procedure Code	Waiver Administrative Fee Procedure Code and Service Name in HCSIS	Base Administrative Fee Procedure Code and Service Name in HCSIS
555. Respite, Day Camp**	Respite-Camp, 15 minutes**	W7286**	W0026 U2: OHCDs Admin Fee/Camp 1-time Vndr Serv-Day	N/A

* The UA modifier should continue to be used for invoicing when applicable

** The ineligible respite codes (procedure codes W8400 and W8401) are not reflected in the above chart; however, these codes continue to be available for PT 55. PT 55 is **not** permitted to bill a separate administrative fee for respite ineligible, since they may be billing an administrative fee for the respite eligible.

RATE LOAD TIMING

ODP will load waiver rates in PROMISE™ in May 2011; incremental rate loads will occur as necessary. AEs are responsible for entering rates for base-funded service codes. Rates for waiver-funded services paid for by base funds will continue to be added to the system by ODP. AEs should send those rates to the ODP Regional Fiscal Officer (RFO) and the RFO will ensure the rates are loaded.

Providers should review their current service locations, provider types, and specialties in PROMISE™ and HCSIS/Provider Access to ensure that both systems have the same enrollment information. If the provider types and specialty codes do not match exactly in both systems, a rate cannot be loaded for the procedure code (service).

Providers who have added new specialties for FY 2011-2012 are required to qualify using the ODP Qualification Process. If a provider fails to perform the ODP Qualification Process, provisional on-hold contracts **WILL NOT** be converted to real contracts in HCSIS, which will prevent the FY 2011-2012 rate from being loaded. If the rate is not loaded then the service and service location cannot be added and authorized in an ISP.

For providers who need to complete annual applications, they must be completed each year prior to the previous annual application's **Annual Expiration Date**. If the annual application is not submitted prior to the **Annual Expiration Date**, the provider's service offering's **Qualification Status** will be set to **Expired** which will prevent contracts from being created. Similarly, if a provider has submitted their application, but their **Annual Expiration Date** passes without being put into a "Qualified" status, their Qualification Status will be set to "Pending AE Review" which will prevent contracts from being created.